

CERTIFIED NEW HOME SPECIALIST™

PRE-CONSTRUCTION PLANNING CHECKLIST

Customer:

Contact Info:

Notes:

ACTIVITY	DATE	NOTES
Choose Community		
Select Builder		
Select Building Lot		
Lot Reservation		
Financing Pre-Approval		
Design Deposit		
Preliminary Design		
Preliminary Selections		
Preliminary Pricing		
Finalize Design		
Finalize Selections		
Finalize Specifications		
Finalize Pricing		
Review Contract		
Contract Signed		
Plans and Specs Signed		
Contract Deposit		
Financing Application		
Financing Approved		
Financing Signed		
Final Deposit		
Permits and Approvals		
Secure Insurance		
Begin Construction		