

CERTIFIED NEW HOME SPECIALIST™

DESIGN INFORMATION ORGANIZER

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Whether designing a custom home from scratch, selecting from a portfolio of Builders' designs or choosing from a selection of completed new homes, working with this form will benefit you. When completed, your basic design information will be clearly organized, and most importantly, prioritized to help you make your best decisions.

Customer:	Date:
Family Members/Ages:	
Special Needs:	
Notes:	

GENERAL DESIGN INFORMATION

Budget – Site:		Construction:		Total:	
Architectural Style:				Sq. Ft. Range:	
Stories:	Basement:	Bedrooms:	Baths:		
Garage Size:		Garage Requirements:			
Fireplaces:	Locations/Styles:				
Staircases:	Locations/Styles:				
Exterior Materials/Details:					
Roofing Materials/Details:					
Window Styles:					
Door Styles:					
Special Construction Features:					
Energy Efficiency:					
Plumbing/HVAC/Electrical:					
Decks & Patios Materials/Details:					
Yard or Site Requirements:					
Special Access Requirements:					
Anticipated Future Needs:					
Notes:					

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SPECIFIC ROOM REQUIREMENTS

The following pages are intended to assist you in organizing design information room-by-room. Additionally, a space is provided to prioritize the overall importance of each of the design features you list. Prioritize as follows:

“E” for Essential Requirements – This describes all those features you feel you absolutely *“must have”* in your new home. These are, of course, the most important design elements.

“D” for Desirable Features – Use this priority rating for features you would *“like to have”* in your new home, but would be willing to compromise relative to cost or design limitations.

“M” for Miscellaneous Ideas – This category includes various ideas, features, details, etc. that would be *“nice to have”* if at all possible. Many of these are best illustrated with photographs or clippings from magazines or product literature.

Consider some of the following as you work:

- | | | | | |
|------------|------------------|---------------|------------------|---------------|
| - Openness | - Storage | - Built-ins | - Fixtures | - Cabinetry |
| - Privacy | - Windows | - Wall Finish | - Moldings | - Countertops |
| - Security | - Ceiling Finish | - Hardware | - Appliances | - Outlets |
| - Lighting | - Location | - Flooring | - Ceiling Height | - Doors |

ROOM	SIZE	FEATURE	PRIORITY
Garage			
Foyer			
Dining Rm			

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ROOM	SIZE	FEATURE	PRIORITY
Living Rm			
Family Rm			
Great Rm			
Kitchen			
Laundry Rm			

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ROOM	SIZE	FEATURE	PRIORITY
Mud Rm			
Office			
Loft			
Master Bdrm			
Master Bath			

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ROOM	SIZE	FEATURE	PRIORITY
Bedroom #2			
Bedroom #3			
Bedroom #4			
Bedroom #5			
Bath #2			
Bath #3			
Bath #4			

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