

# **Certification Worksheets**

© 1991 - 2025 Dennis and Teresa Walsh. All rights reserved. These materials, including sales concepts, strategies, forms, and checklists, are for the exclusive use of the original purchaser. Reproduction, distribution, or presentation of any portion for training, resale, or other purposes is prohibited without written permission from the authors.

Users of Residential Construction Certified™, Certified New Home Specialist™, or Residential Remodeling Specialist™ courses and related materials agree to:

- 1. Accept full responsibility for their use, including compliance with all applicable laws and regulations.
- 2. Indemnify and hold harmless Dennis and Teresa Walsh from any claims arising from such use.

Dennis J. Walsh and Associates, Inc. Certified New Home Specialist<sup>™</sup>

sellnewhomes.com | Newport Beach, CA 92660

# **Table of Contents**



Architectural Drawing Process	2 3
Module 2 Site Design & Evaluation - Impact of Site & Topography Understanding the Site Development Plan Site Evaluation Checklist	6
Module 3  Dynamics of Scheduling  Construction Scheduling Flowchart  Construction Scheduling Worksheet	9, 10
Module 4 Foundation Types, Materials and Performance Full Basement Details Crawl Space Details Slab Details Post-Tension & Piers Details Wood Pilings Details Permanent Wood Foundation Details	13 14 15 16
Module 5 Structure and Terminology Dimensional Lumber & Structural Loads	19
Module 6 Panel Materials Framing Systems Alternative Structural Components	22
Module 7 Earthquake and Wind Resistance	24
Module 8 Roof Types and Pitches Roof Trusses Roof Sheathing, Terminology & Materials Stair Construction	27
Module 9 Pressure-Treated Lumber Factory-Built Housing Concrete Materials & Quality	30



# **Table of Contents**

Exterior Finish Materials	
Module 11  Masonry Fireplace Construction	
Module 12 Plumbing Symbols & Systems Energy Efficient Construction Insulation Materials Insulation R-Values Roof Ventilation Green Building Interior Surface Materials	43 44 44 45
Module 13 Cabinet Types Cabinet Quality Countertops Flooring Types and Finishes Moldings and Trim	47 48 49
Module 14 Paint Types and Quality	52 50
Glossary Glossary of Construction Terms	54 –74

# **Architectural Drawing Process**

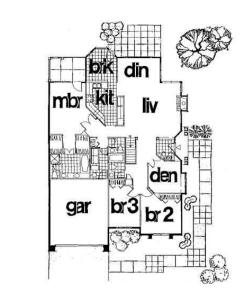
Module 1

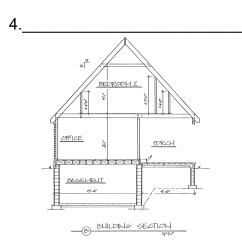
### Steps in the drawing process:

- 1.\_\_\_\_\_
- 2.\_\_\_\_\_
- 3.
- 4.\_\_\_\_\_

# **Orthographic Projection**

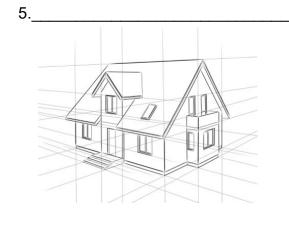
1.\_\_\_\_\_





2.





## **Architectural Scales**

#### **Architectural Scale Rulers**

1.\_\_\_\_\_

2.

#### **Examples of Scales**

1/8" scale means \_\_\_\_\_

1/4" scale means \_\_\_\_\_

30' scale means \_\_\_\_\_

50' scale means \_\_\_\_\_

If you do not have access to an architectural scale ruler, please print an additional copy of this page and cut out the ruler image to work along with the "Dimensions and Scales" segment of the course.

Please note: Due to variations when printing, the dimensions on this

image may not be exact.

1/4

9

26

52

40

36

32

28

24

20 20

16

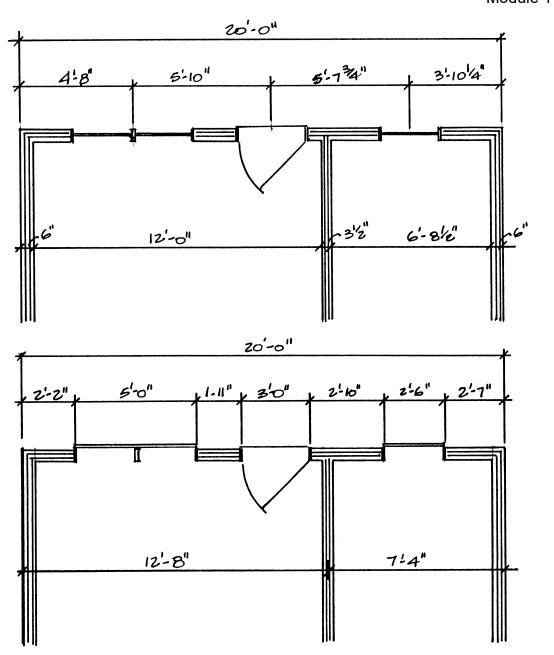
12 24

8 8 9

10

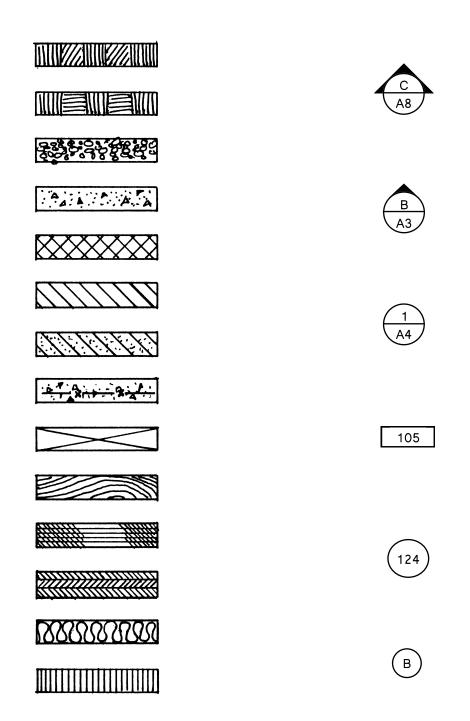
# **Using an Architectural Scale Ruler**

Module 1



## The Golden Rule of Dimensioning:

	takes precedence over	
Unit Dimenson:		
Rough Opening:		

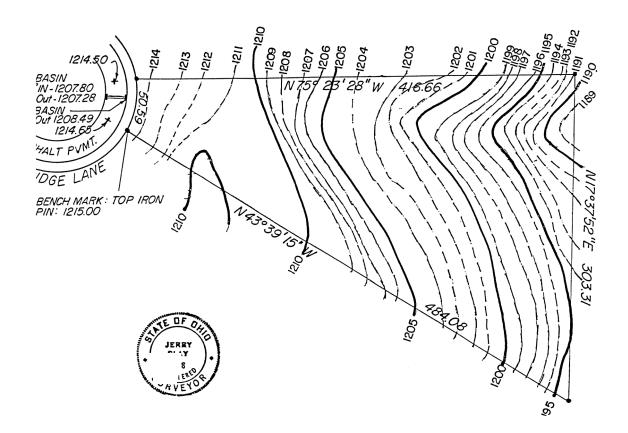


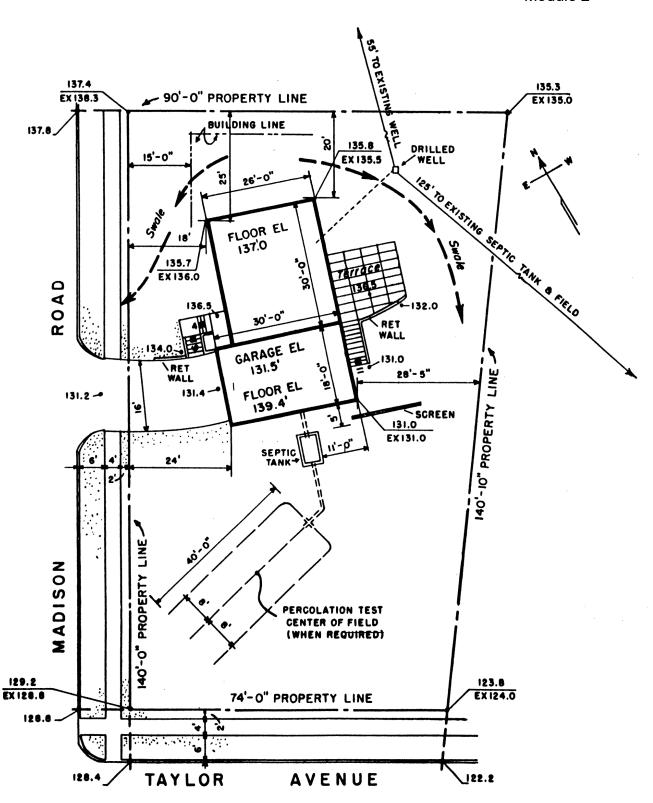
## **Site Design & Evaluation**

Module 2

#### The building site impacts the home in three areas:

#### Typical home site design drawings:





Residential Construction CERTIFIED SITE EVALUA	ATION CHECKLIST
Site Owner	SizePhonePhone
Accessory Buildings Amenities Architectural Review Assessments Building Design Character Clearing Community Features Convenience Deed Restrictions Drainage Driveway Easements Electric Service Flood Plain Gas Service Grading Requirements	Impact Fees   Liens   Neighboring Properties   Prestige   Privacy   Security   Setbacks   Septic System   Sewers   Soil Conditions   Trees   Views   Water Service   Well   Wetlands   Zoning Restrictions

# **Dynamics of Scheduling**

Module 3

Construction scheduling is a dynamic process impacted by:

1.	 	 	
		1111	 
4.	 	 	 
5.	 	 	 
6.	 	 	



W CHAR
$\overline{}$
₹
≥
3
$\sim$
O
ш
G
$\cdot$
7
_
_
$\rightarrow$
$\overline{}$
111
_
ပ
7.6
ഗ
7
_
$\sim$
$\sim$
_
2.5
ひ
ည
CO
SUC
RUC
TRUC
STRUC
<b>ISTRUC</b>
<b>NSTRUC</b>
NSTRUC
ONSTRUC
_
CONSTRUC
_
_
_
_
_
_
_
_
_
_
_
_
_
_
_
_
_

INSPECTIONS		CATEGORIES	WEEK	1 2	3	4	9 9	r~	8	9 10 11	1	12 1	3 1/	4 15	16	12 13 14 15 16 17 18 19 20 21 22	18	19 2	0 2	1 22	23	23 24 25	25
	1																						
	2						-						$\dashv$	_	$\dashv$				$\dashv$	$\dashv$			
	3													_									
	4																						
	5													_									
	9													_									
	7													_									
	8						$\vdash$							_				_					
	6						$\vdash$						-	_						-	_		
	10																						
	11												-							-			
	12						Н							_					Н	$\vdash$			
	13																						
	14																						
	15													_									
	16																						
	17						$\vdash$							_						Н	_		
	18													_				_					
	19													_				_					
	20													_									
	21													_	$\dashv$				$\dashv$	$\dashv$			
	22														-				$\dashv$	$\dashv$			
	23												$\dashv$	_	$\dashv$				$\dashv$	$\dashv$	_		
	24																						
	25													_									
	26													_						-			
	27													_									
	28													_									
	29												$\dashv$	_	$\dashv$				$\dashv$	$\dashv$	_		
	30						$\dashv$	$\downarrow$				$\dashv$	$\dashv$	_	$\dashv$				$\dashv$	$\dashv$	_		
	31						$\dashv$	$\downarrow$				$\dashv$	$\dashv$	_	$\dashv$			$\dashv$	$\dashv$	$\dashv$	_		
	32						$\dashv$					$\dashv$	$\dashv$	_	$\dashv$			$\dashv$	$\dashv$	$\dashv$	_		
	33														$\dashv$				$\dashv$	$\dashv$			
	34													_									
	35													_									
	36												_	_							_		
	37																						
	38																			-			
	39						$\dashv$						$\dashv$		$\dashv$				$\dashv$	$\dashv$			
	40						$\dashv$								_					$\dashv$			
	41						$\dashv$					$\dashv$	$\dashv$	_	$\dashv$			$\neg$	$\dashv$	$\dashv$	$\dashv$		

W CHAR
$\overline{}$
₹
≥
3
$\sim$
O
ш
G
$\cdot$
7
_
_
$\rightarrow$
$\overline{}$
111
_
ပ
7.6
ഗ
7
_
$\sim$
$\sim$
_
2.5
ひ
ည
CO
SUC
RUC
TRUC
STRUC
<b>ISTRUC</b>
<b>NSTRUC</b>
NSTRUC
ONSTRUC
_
CONSTRUC
_
_
_
_
_
_
_
_
_
_
_
_
_
_
_
_
_

INSPECTIONS		CATEGORIES	WEEK	1 2	3	4	9 9	r~	8	9 10 11	1	12 1	3 1/	4 15	16	12 13 14 15 16 17 18 19 20 21 22	18	19 2	0 2	1 22	23	23 24 25	25
	1																						
	2						-						$\dashv$	_	$\dashv$				$\dashv$	$\dashv$			
	3													_									
	4																						
	5													_									
	9													_									
	7													_									
	8						$\vdash$							_				_					
	6						$\vdash$						-	_						-	_		
	10																						
	11												-							-			
	12						Н							_	-				Н	$\vdash$			
	13																						
	14																						
	15													_									
	16																						
	17						$\vdash$							_						Н	_		
	18													_				_					
	19													_				_					
	20													_									
	21													_	$\dashv$				$\dashv$	$\dashv$			
	22														-				$\dashv$	$\dashv$			
	23												$\dashv$	_	$\dashv$				$\dashv$	$\dashv$	_		
	24																						
	25													_									
	26													_						-			
	27													_									
	28													_									
	29												$\dashv$	_	$\dashv$				$\dashv$	$\dashv$	_		
	30						$\dashv$	$\downarrow$				$\dashv$	$\dashv$	_	$\dashv$				$\dashv$	$\dashv$	_		
	31						$\dashv$	$\downarrow$				$\dashv$	$\dashv$	_	$\dashv$	$\Box$		$\dashv$	$\dashv$	$\dashv$	_		
	32						$\dashv$					$\dashv$	$\dashv$	_	$\dashv$			$\dashv$	$\dashv$	$\dashv$	_		
	33														$\dashv$				$\dashv$	$\dashv$			
	34													_									
	35													_									
	36												_	_							_		
	37																						
	38																			-			
	39						$\dashv$						$\dashv$		$\dashv$				$\dashv$	$\dashv$			
	40						$\dashv$								_					$\dashv$			
	41						$\dashv$					$\dashv$	$\dashv$	_	$\dashv$			$\neg$	$\dashv$	$\dashv$	$\dashv$		

## **Construction Scheduling Worksheet**

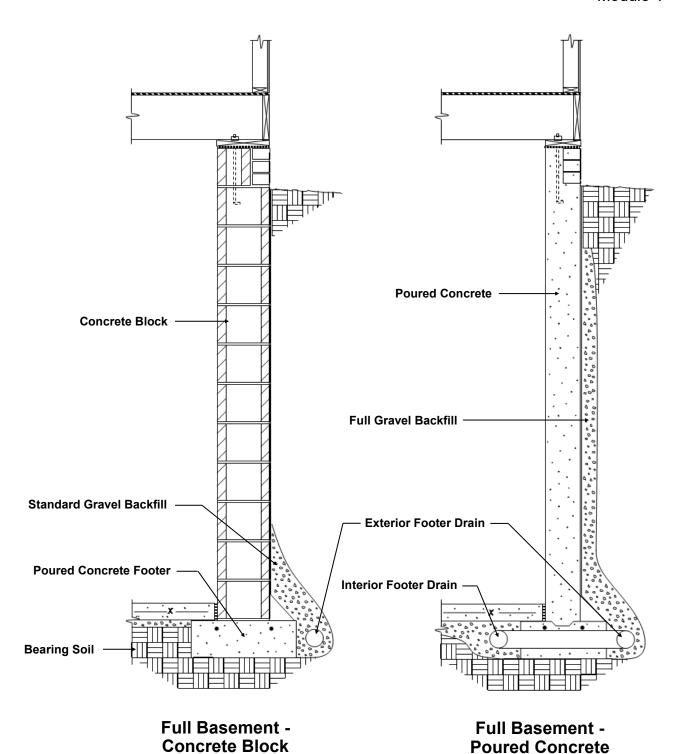
The following list includes major activities necessary for scheduling the construction of a new home. These activities are in mixed order... can you number them according to their normal sequence during construction? Give it a try!

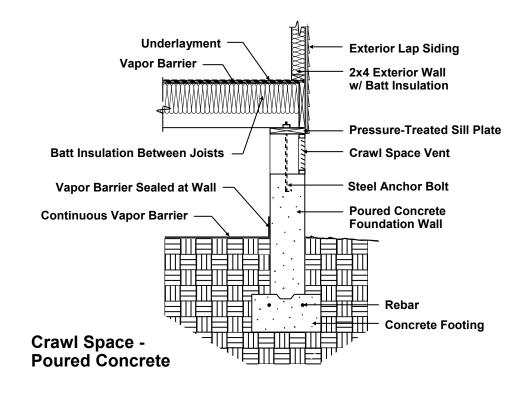
SEWER LINES	BACKFILL
CLEAN UP	CONCRETE FLOOR
FINISH SPECIAL MECHANICALS	MIRRORS
FRAMING	BATH ACCESSORIES
FINAL GRADING	WATER SERVICE / WELL
CABINETS / TOPS	CHIMNEYS/FIREPLACE
ROUGH PLUMBING	FINISH PLUMBING
HARD SURFACE FLOOR	ROOFING
CARPETING	PHONE SERVICE
EXCAVATION	EXTERIOR FINISH
GUTTERS/DOWNSPOUTS	LANDSCAPING
ELECTRIC SERVICE	SPECIAL MECHANICALS
SURVEY / STAKEOUT	ROUGH HEATING
LIGHT FIXTURES	FINAL CLEAN-UP
APPLIANCES	FINISH CARPENTRY
FOUNDATION	GAS SERVICE
PAINTING	INSULATION
LOCKSETS / HARDWARE	ROUGH ELECTRICAL
WALKS/DRIVEWAY	DRYWALL
CLEARING	WINDOWS/DOORS
FINISH ELECTRICAL	SEPTIC
UNDERGROUND PLUMBING	FINISH HEATING

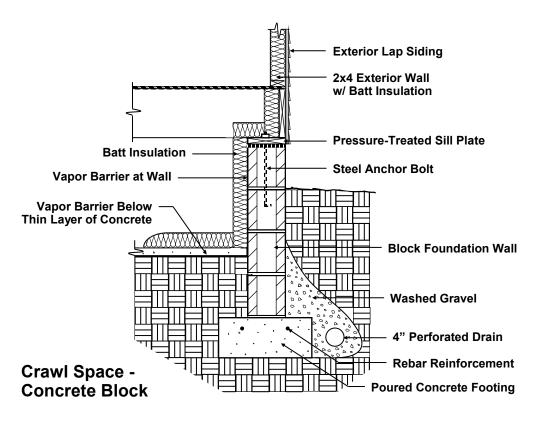


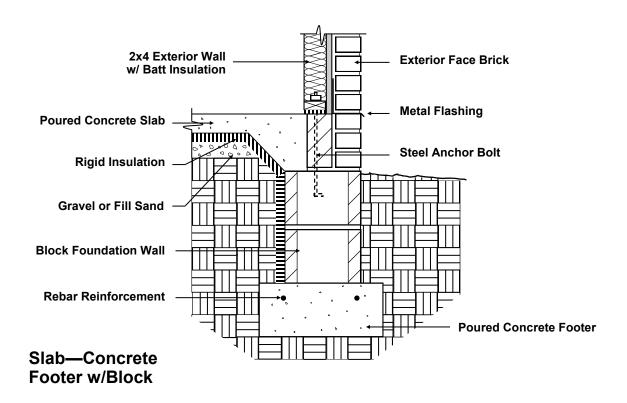
# Foundations, Materials, and Considerations

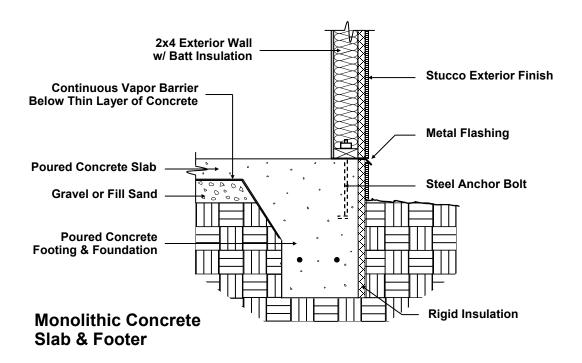
Types of residential foundations:	
1	
2	
3	
4	
Foundation materials:	
1	
2	
3	
4	
Primary foundation considerations:	
1	
2	
3	

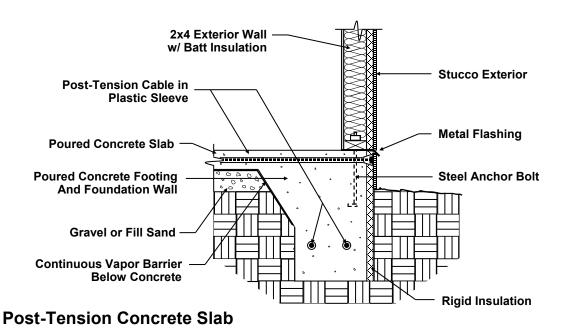


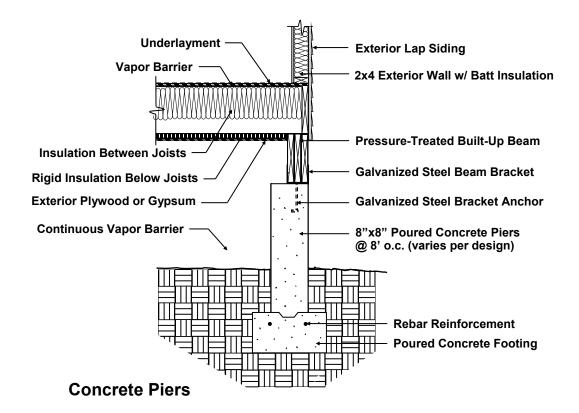


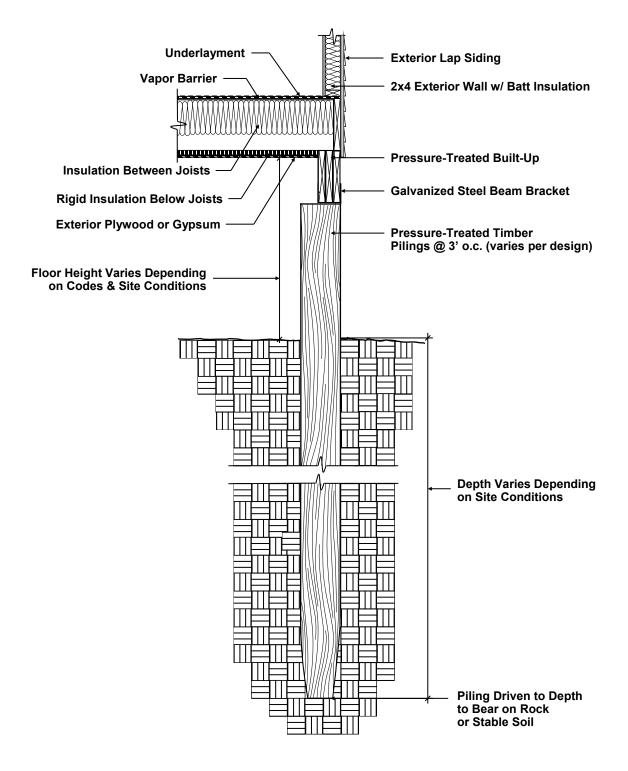






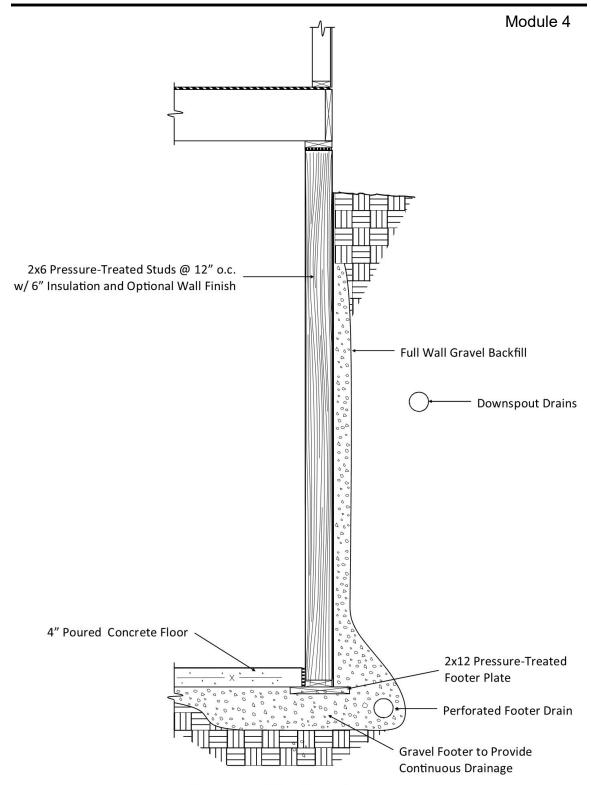






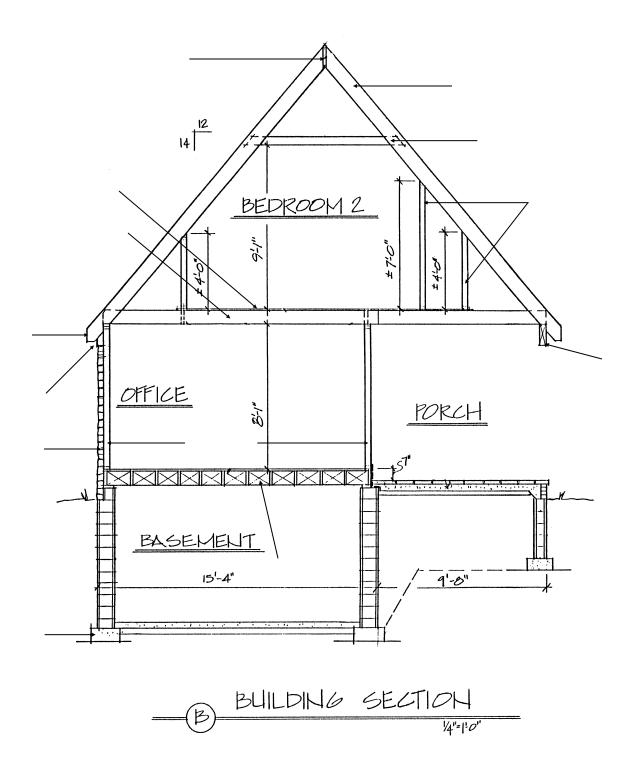
**Pressure-Treated Wood Pilings** 

## **Foundation Details**



**Permanent Wood Foundation** 

#### **Permanent Wood Foundation**



# **Dimensional Lumber & Structural Loads**

Nominal Dimensions	Actual Dimensions
1 x 2	3/4" x 1-1/2"
1 x 3	3/4" x 2-1/2"
1 x 4	3/4" x 3-1/2"
1 x 5	3/4" x 4-1/2"
1 x 6	3/4" x 5-1/2"
1 x 7	3/4" x 6-1/4"
1 x 8	3/4" x 7-1/4"
1 x 10	3/4" x 9-1/4"
1 x 12	3/4" x 11-1/4"
5/4 x 4	1" x 3-1/2"
5/4 x 6	1" x 5-1/2"
5/4 x 8	1" x 7-1/4"
5/4 x 10	1" x 9-1/4"
5/4 x 12	1" x 11-1/4"
2 x 4	1-1/2" x 3-1/2"
2 x 6	1-1/2" x 5-1/2"
2 x 8	1-1/2" x 7-1/4"
2 x 10	1-1/2" x 9-1/4"
2 x 12	1-1/2" x 11-1/4"
4 x 4	3-1/2" x 3-1/2"
4 x 6	3-1/2" x 5-1/2"
6 x 6	5-1/2" x 5-1/2"
8 x 8	7-1/4" x 7-1/4"

Dead Loads:	
Live Loads:	
loists and rafters are designed to limit	

# **Panel Materials**

Wood structural panels:	
1	-
2	-
3	-
Additional panel materials:	
1	-
2	-
3	-
4	-
5	-
6.	

# **Framing Systems & Alternative Structural Components**

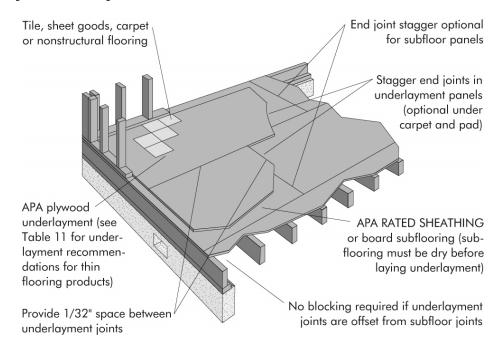
Framing systems:			
1			
2			
3			
4			
5			
6			
7			
Alternative structural components:			
1			
2			
3.			

# **Earthquake & Wind Resistance**

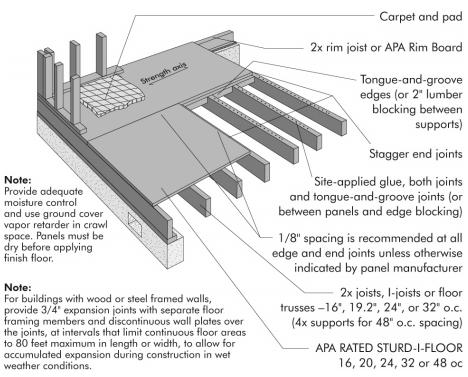
Earthquake and wind resistance details			
1	_		
2	_		
3	_		
4	_		
5	_		
Earthquake specific details			
1	_		
2	_		
3	_		
4	_		
High wind resistance details			
1	_		
2			

#### Module 7

#### **Double Layer Floor System**



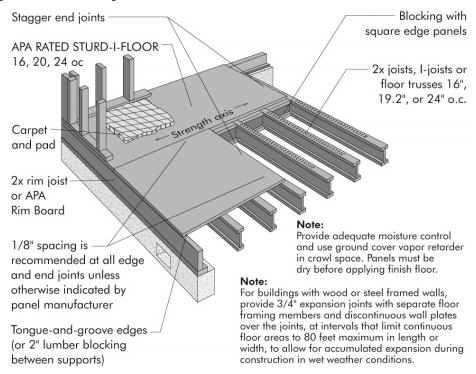
### **Single Layer Floor System**



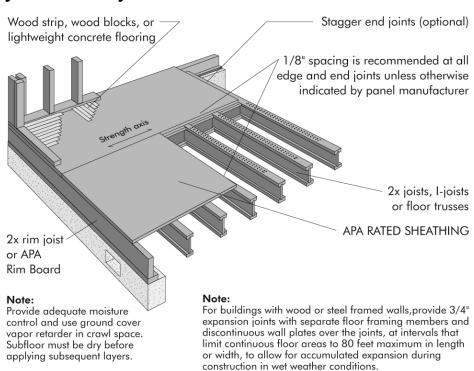
Images used with permission of the American Plywood Association

#### Module 7

#### Single Layer Wooden I-joist Construction



### **Double Layer Wooden I-joist Construction**



Images used with permission of the American Plywood Association

# **Roof Types and Pitches**

Module 8

## **Roof Types**





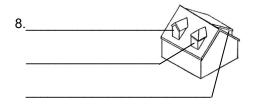








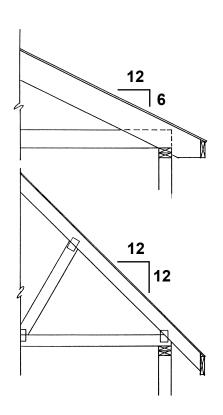


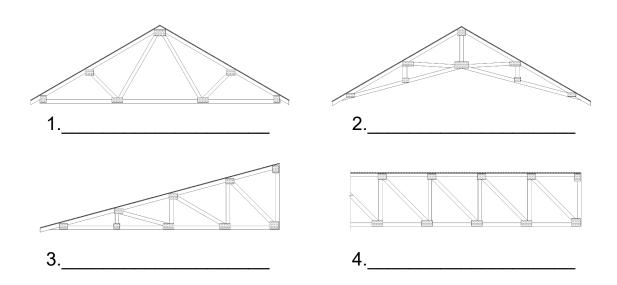


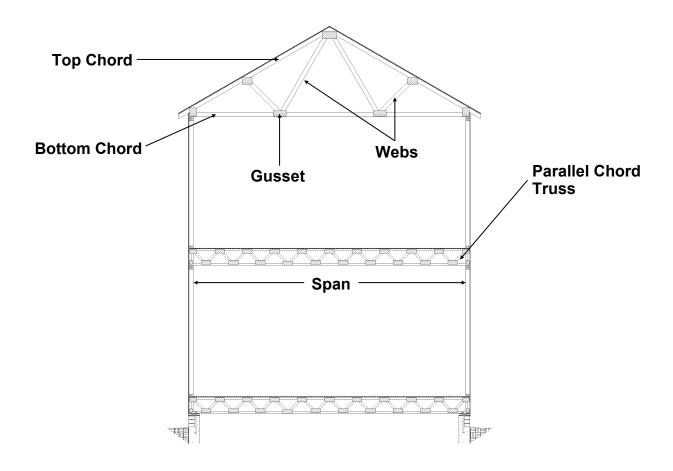
### **Roof Pitches**

Roof pitches are described as a ratio between

\_\_\_\_&\_\_\_\_



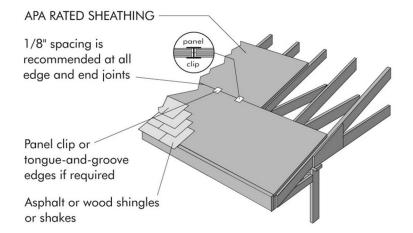


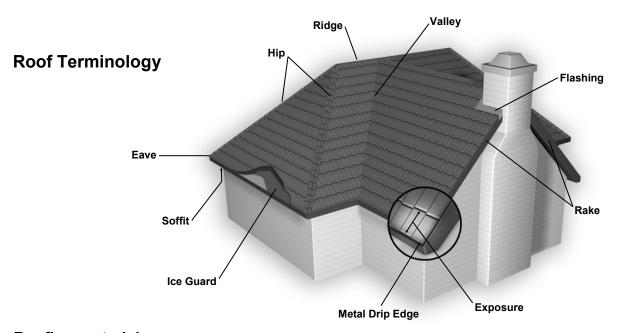


## **Roof Construction**

Module 8

## **Roof Sheathing**



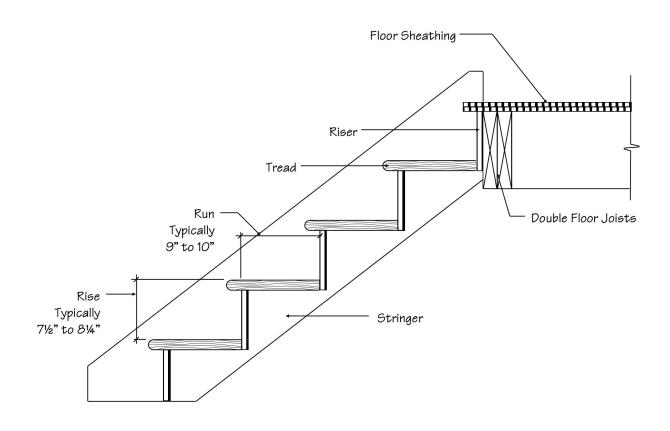


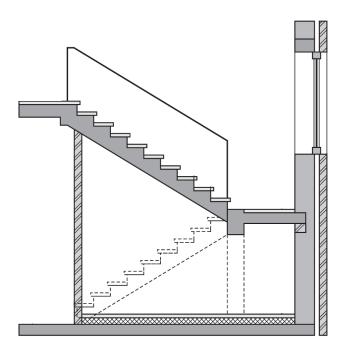
#### **Roofing materials**

1.

2.	
_	
3.	
1	

- 5.
- 6. \_\_\_\_\_





## **Pressure-Treated Lumber**

		Module 9		
For rot to occur in wood				
1	2			
3	4			
Pressure-treating eliminates		_		
Pressure-treated lumber cons				
1	2			
3	4			
Factory-Built Housing				
Types of Factory-Built Housin	g			
1	2			
3	4			
Factory-Built Advantages				
1	2			
3	4			

# **Concrete Materials & Quality**

		Module 9
Concrete is a mixture of		
1	2	
3	4	
5		
Concrete Reinforcing		
1	2	
Joint in Slabs		
1	2	
Concrete Quality is Relative to		
1	2	
3	4	

- Words of Wisdom -

"We provide a lifetime guarantee on concrete — It's guaranteed to crack sometime in its lifetime."

— Dennis Walsh

### **Exterior Finish Materials**

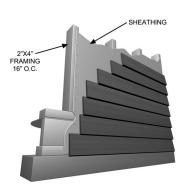
Module 10

#### **Exterior siding/finish materials**

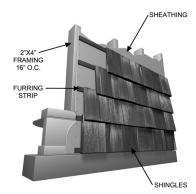
- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3.
- 4.
- 5.
- 6.
- 7.

A square of roofing or siding covers \_\_\_\_\_

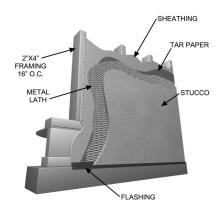
## **Horizontally Applied Siding**



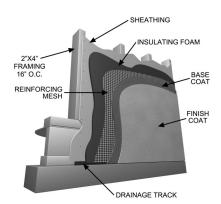
## Wood Shingle & Shakes



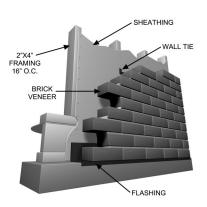
### **Cement Stucco**



## Synthetic Stucco — EIFS



#### **Brick Veneer**



Terms applied to various brick positions:













STRETCHER

HEADER

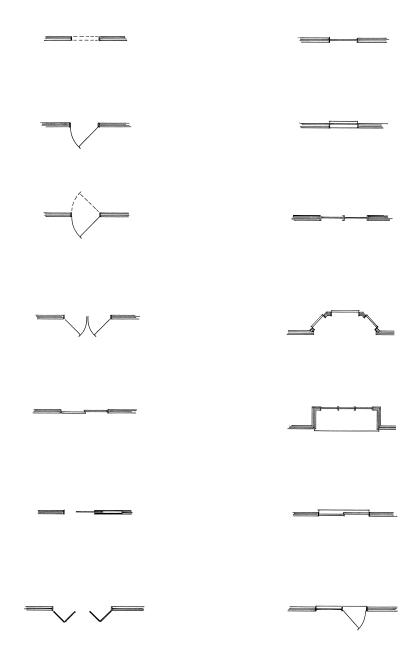
SHINER

**ROWLOCK** 

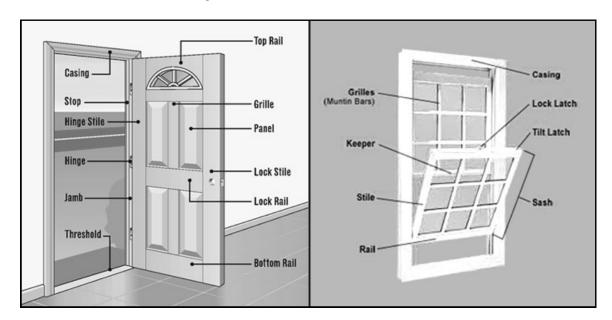
SOLDIER

SAILOR

### Door and window blueprint symbols



### **Door & Window Components**



#### **Exterior doors**

1.	
2.	
3.	
Inte	ior doors
1.	
2.	

# **Doors & Windows**

Module 10

### Window frame and sash options

1		
2	 · · · · · · · · · · · · · · · · · · ·	
3		
4.		

### Window glazing options

1.		 	 	 	 	
2.		 	 	 	 	
				 		_
	•	 · · · · · · · · · · · · · · · · · · ·	 	 		_



### **Energy Performance Ratings**

Module 10



# World's Best Window Co.

Millennium 2000+ Vinyl-Clad Wood Frame Double Glazing • Argon Fill • Low E Product Type: Vertical Slider

#### **ENERGY PERFORMANCE RATINGS**

U-Factor (U.S./I-P)

0.35

Solar Heat Gain Coefficient

0.32

#### ADDITIONAL PERFORMANCE RATINGS

Visible Transmittance

0.51

Air Leakage (U.S./I-P)

0.2

Manufacturer stipulates that these ratings conform to applicable NFRC procedures for determining whole product performance. NFRC ratings are determined for a fixed set of environmental conditions and a specific product size. NFRC does not recommend any product and does not warrant the suitability of any product for any specific use. Consult manufacturer's literature for other product performance information.

www.nfrc.org

### **Window Types**





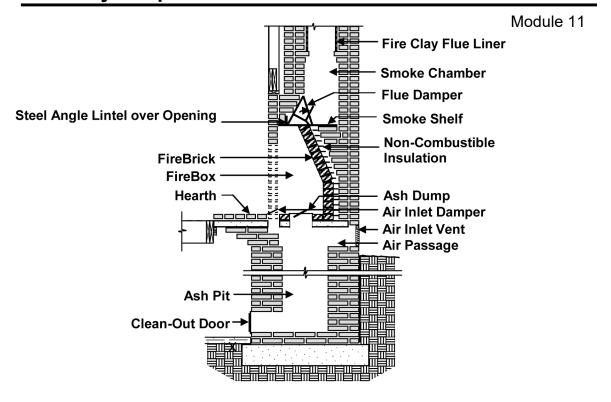




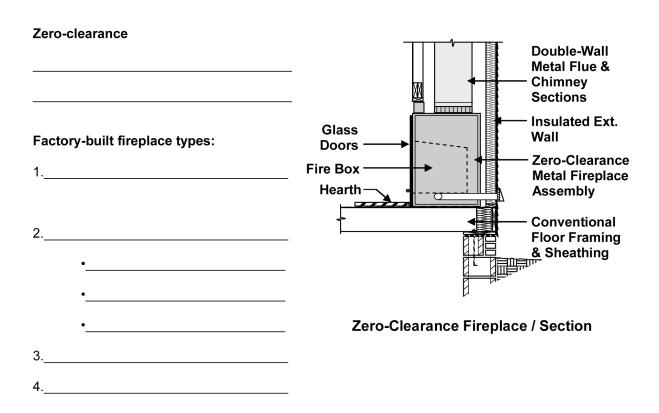




### **Masonry Fireplace Construction**



### **Factory-Built Fireplaces**



# **Electrical Symbols**

Module 11

S

S₂

S3

S

0-0

®-&

ф Ш Ф

W H

6-6-7-7-

# **Solar Systems**

### **Primary components**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

### Types of solar systems

1. \_\_\_\_\_

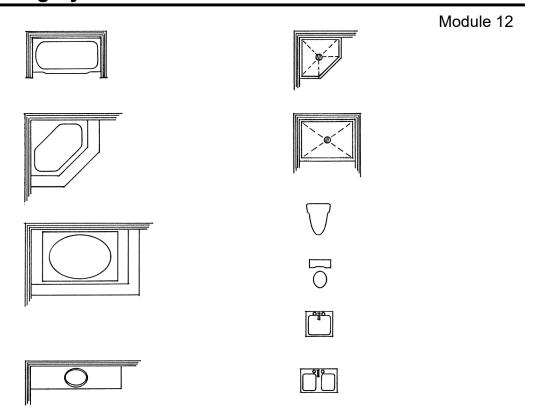
2. \_\_\_\_\_

3. \_\_\_\_\_

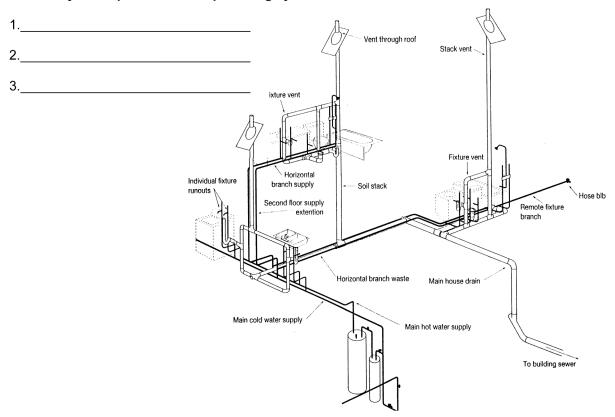
# **Heating and Cooling Systems**

		modale ii
Types of heating systems:		
1		_
•		
•	_	
•	_	
2		
•		
•		
3		
4		•
5		
6		
HVAC		_
AFUE		-
SEER		-
Water Heaters		
Types of water heaters		
1		
2		
3		
4.     5		

# **Plumbing Symbols**



#### Three major components of the plumbing system:



# **Energy Efficient Construction**

Module 12

	We	minimi	ze the	transfer	of h	ieat (	energy
--	----	--------	--------	----------	------	--------	--------

1	
• .	_
• .	 _
• .	 _
	 _
2	
	 _
	 _
	 _
	 _
• .	 _
•	 _

# **Insulation Materials**

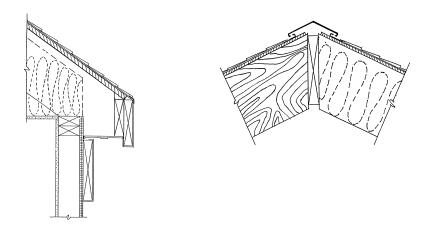
1.	 	 	 	
2.	 	 	 	
5				

# **Insulation R-Values & Roof Ventilation**

Module 12

Insulation Material	Thickness	R-Value
Blankets or Batts		
Fiberglass/Rockwool	3½"	11 to 13
	5½"	19 to 21
	9"	30
	12"	38
Loose Fill		
Fiberglass/Rockwool	5"	11
	7-8"	19
	10-13"	30
Vermiculite	1"	2.27
Cellulose	1"	3.33
Rigid Boards		
Fiberglass	1"	4
Fiberboard	1"	1.5 to 2.5
Expanded Polystyrene	1"	3.6
Extruded Polystyrene	1"	5.4
Polyisocyanurate	1"	7.4
Expanding Spray Foam		
Closed-Cell	1"	6 to 7
Open-Cell	1"	3.6 to 3.9

# **Roof Ventilation**



#### Green building principles

1.	
5	

**LEED** - Leadership in Energy and Environmental Design **ENERGY STAR** - U.S. Environmental Protection Agency **NGBS** - National Green Building Standard







# **Interior Surface Materials**

1.		 	
	•		
	•		
	•		
2.		 	
	•		
	•		
	•		
	•		
	•		
	•		
3.			
4.			
5.			

Cabinet Type	es		
1			Module 13
T		<del></del>	
Cabinet Qua	lity		
1.			
	•		
	•		
			<del></del>
	•		
	·		
•	•	•	<del></del>

# Countertops

1.				
_				
2				
3				
4		<del> </del>		
	•			
		-		
	•	-		
	•			
		-		
	•	-		
,	•	-		
,		-		
_				
5				
6				
1.				

# Flooring

1.		
	•	-
	•	-
	•	
		-
	•	-
2.		
0.		
	•	-
	•	_
1		
4.		<del></del>
	•	-
	•	
	•	-
	•	-
5.		
	•	-
	•	_
		-
	•	-
	•	_
_		_
h		



# Paint Types & Quality

Paint components			
1			
2			
3			
Paint types			
1			
2			
• •		 	_
Paint sheens			
1	3		
2	4		
Quality considerations			
1	4		
2	5		
3	6		
Primers			



# Stains & Finishes

	Module 14
Stain types	
1	
2	
Transparency	
1	
2	
3	
Clear finishes	
1	
2	
Wood sealers	
Wood preservatives	

# **Building & Zoning Codes**

Module 14

Building code concerns				
1				
Zoning code concerns				
1				
4				
C				

# **Congratulations!**

You've completed the Residential Construction Certified ™ professional designation training program. We wish you success in your endeavors!

Your friends Dennis, Teresa and the Dennis Walsh and Associates team.